Downs Committee

24th November 2014

**Delegations
(Annual Report of the Strategic Director Business Change)**

Purpose of Report

1.   To approve delegations to Officers for 2014/2015.

2.   The delegations are set out below. No changes to existing delegations are proposed.

Events on the Downs

(1)   that the City Director be authorised to approve applications for the use of the Downs (between meetings of the Downs Committee) in consultation with the Master of the Society of Merchant Venturers and the Lord Mayor or their respective nominated representatives.

(2)   that in the event of disagreement between the two, the City Director submit a report to the Downs Committee requesting their decision as to the application.

Catering Concessions on the Downs

(1)   that the Strategic Director Business Change be authorised to deal with matters relating to catering concessions (between meetings of the Downs Committee) in consultation with the Master of the Society of Merchant Venturers and the Lord Mayor, or their respective nominated representatives; and

(2)   that in the event of a disagreement between the two, the Strategic Director Business Change submit a report to the Downs Committee requesting their decision.

Minor Maintenance and Access Matters

that the Strategic Director of Neighbourhoods be authorised to enter into agreements in relation to minor maintenance and temporary access matters.

Events Sub Group

The Committee is asked to note the establishment of an Events Sub Group which will initially inform any decision making regarding major events; the Sub Group Membership will comprise the Lord Mayor, the Master, 1 Councillor and 1 Merchant Venturer; the Group will have the power to refer any issue it sees fit to the Committee.

Recommended - that the above delegations to the City Director, Strategic Director Business Change and the Strategic Director Neighbourhoods be approved for 2014/2015; and that the arrangements regarding the Events Sub Group be noted.